

## **Timesheet**

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Candidate N								
Company Na								
Week Comm Monday	nencing							
ivioriday								
Hourly/ Daily	Rate (Dele	ete as appro	priate)					
AM		•	,	PM			TO	TAL
	Start	Finish	Sub Total	Start	Finish	Sub Total		
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								
rint Name				P0	osition			
Deadline – Ti <u>imesheet@cl</u>	e your time mesheets <mark>herryprofe:</mark> imesheet f	must be cor ssional.co.u for your reco	mpleted clear npleted in full <mark>k</mark> by 3pm on ords and prov <b>372112.</b>	l and faxe Monday f	ed to <b>0115 82</b> or payment t	<b>24 2242</b> or eather following	mailed Frida	d to y. Ple
Notice of Ho	olidays							
I will be awa	y from wor	k from	// to	//				
Total work d	avs ahseni	t						
TOTAL WORK OF	ayo aboom				•••		Yes	No

NOTTINGHAM Chiltern House | St Nicholas Court | 25-27 Castle Gate | Nottingham | NG1 7AR Tel: 0115 922 2240

DERBY Vernon House | Vernon Street | Derby | DE1 1FR Tel: 01332 465 040

LEICESTER Rutland House | 23 - 25 Friar Lane | Leicester | LE1 5QQ Tel: 0116 202 9780

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Have you agreed this holiday with your line manager?

Would you like to be paid your holiday entitlement for the time that you are off?

